

Requesting Accommodation for a Support Animal

Step-by-Step Guide for Tenants

Overview

If you are a tenant seeking accommodation for a support animal, it is important to follow the established process to ensure your request is handled promptly and appropriately. The following steps outline the procedure required by Prestige Properties.

1. Review the Assistance Animal Policy

Begin by carefully reading the Assistance Animal Policy. This document provides essential information on your responsibilities, eligibility requirements, and the criteria for approval. Familiarizing yourself with the policy will help you understand what is expected throughout the application process.

2. Submit the Reasonable Accommodation Request

Complete the Reasonable Accommodation Request Form. Once finished, email the form to admin@prestigeprop.com. This initiates your formal request for accommodation.

3. Provide Medical Documentation

Ask your licensed healthcare provider to complete the Emotional Support Animal Form. This form must include Appendix A, which verifies your disability and explains the necessity of a support animal. The completed form should be submitted along with your application.

4. Submit Required Documentation

In addition to the forms above, you are required to provide proof of vaccinations for your support animal. Ensure that all documentation is included to avoid delays in processing your request.

5. Approval Timeline

After all required documents have been received, Prestige Properties will review your application. You will receive approval or denial notice within 14 days.

Checklist

- Read the Assistance Animal Policy
- Complete and email the Reasonable Accommodation Request Form
- Have your healthcare provider complete and submit the Emotional Support Animal Form (including Appendix A)
- Submit proof of vaccinations for your support animal

If you have any questions, contact Prestige Properties at admin@prestigeprop.com for assistance.